

Bulletin Board



Bulletin Board

The bulletin board is a section of the website that allows the super users to inform purchasers about the website and order processes the company uses. The bulletin board is divided over three tabs. The first one is the **Customer Section**, which is moderated by the super user. The second tab **Messages Office Depot** is where we keep you informed about our current campaigns. The final tab is the **Global Section**, which we use to inform you about general issues such as changes in delivery dates because of holidays. The maximum capacity of all three tabs is 25 lines. If Office Depot wants to communicate something to you, you will find a message under one of the yellow bars titled **Important Update**.

Bulletin Board

Billboard update successful



The screenshot shows the Bulletin Board interface. At the top, there are two yellow bars, each labeled "Important Update:" on the left and "Read More" on the right. Below these is a tabbed interface with three tabs: "Customer Section", "Messages Office Depot" (which is selected and highlighted in red), and "Global Section". The main content area shows "Last update by: OFFICE DEPOT" in the top left, "Edit" in the top right, and the Office DEPOT logo with the tagline "Taking Care of Business" in the center. Below the logo, it says "Welcome!". At the bottom right of the interface, there is a blue button labeled "CONTINUE".

Customer Section

The tab 'Customer Section' is managed by the super user him or herself. Edit it as follows:

1. Click on **Edit** on the right.

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The screenshot shows a web interface for a Bulletin Board. At the top, there are two yellow bars, each containing the text 'Important Update:' on the left and 'Read More' on the right. Below these is a navigation bar with three tabs: 'Customer Section' (which is active), 'Messages Office Depot', and 'Global Section'. The main content area shows 'Last update by: OFFICE DEPOT' on the left, the Office DEPOT logo with the tagline 'Taking Care of Business' in the center, and 'Welcome!' on the left. An 'Edit' button is located in the top right corner of the main content area. At the bottom right of the interface, there is a blue 'CONTINUE' button.

- You will be presented with several options to edit the texts in this section of the bulletin board. You can also display the text in a different color using the **Text Colour** option.
- You can enter the text line by line and change the formatting of each line individually.

Bulletin Board Text

Text colour

Colour Name:

 Colour Hex Value: (do not include No)

Line Text	Bold	Italic	Align	Font	Colour
1 <input type="text" value="Welcome!"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>
2 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>
3 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>
4 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>
5 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>

- When you are done, click update to make the text appear on the bulletin board.

18 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>
19 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>
20 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>
21 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>
22 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>
23 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>
24 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>
25 <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="text" value="Default"/>	<input type="text" value="Default"/>

CANCEL UPDATE

The text will now be shown under the Customer Section on the bulletin board.

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Important Update: [Read More](#)

Important Update: [Read More](#)

Customer Section | Messages Office Depot | Global Section

Last update by: OFFICE DEPOT [Edit](#)

Welcome!



[CONTINUE](#)